



## INDIGENOUS CERTIFICATION BOARD OF CANADA

### APPLICATION FOR A CERTIFICATION SWITCH

The Indigenous Certification Board of Canada offers a process that allows ICBOC-certified members to switch from one certification to another.

- If you already have a certification from ICBOC and you wish to obtain another certification **at an equivalent level** (i.e. your certification is as a Certified Indigenous Addictions Specialist at level I, and you are now employed in the same field but in prevention, you can apply for certification as a Certified Indigenous Addictions Prevention Specialist at level 1.) You can obtain this other certification as long as you fulfill its standards and requirements.
- **You will need to complete and submit this form AS WELL AS the Application Package relating to the certification you wish to switch to.**
- However, you will not have to start from scratch: the relevant work experience and education/training you have already documented in your initial certification will be honoured, and transferred to this new certification. You will need to send us the proofs for the trainings that you have completed in the 2 years since the issue of your last certificate.

<b>Date of this Certification Switch Application</b>															
<b>Name of Applicant</b>															
<b>Former Job Title</b>															
<b>Current Job Title</b>												<b>Are you a NNADAP Worker?</b>			
<b>Employee Type</b>	<b>Treatment Centre - TC</b>				<b>Community based - CW</b>				<b>Program Instructor - PI</b>						
<b>Employer Type</b>	BCL		TCL		HLC		FC		HLDG		HA		CS		HLTHC
<b>Home Address</b>															
<b>Home phone</b>						<b>Cell</b>						<b>Email</b>			
<b>Title and level of current certification</b>												<b>Expiry date</b>			
<b>Name of the certification and level you wish to apply for</b>															
<b>Current employer</b>															
<b>Business address</b>															
<b>Work Phone</b>						<b>Work Email</b>									

#### REASON FOR THE CERTIFICATION SWITCH APPLICATION

Please state briefly your reasons for applying for a certification switch with ICBOC

#### CERTIFICATION SWITCH FEE

**PLEASE ENSURE THAT YOU HAVE ENCLOSED** all the required documents and correct fee. The List of Fees is available on ICBOC's website at <http://icboc.ca/certification/list-of-certifications/list-of-fees/> . Review of the switch application will only proceed once all the documents and the fee have been received.

#### SENDING YOUR APPLICATION FOR A CERTIFICATION SWITCH

In accordance with our environmental sustainability principles, we ask that you mail, **by regular post**, your completed application package, supporting documents/proof of education/training, in a single envelope also containing your recertification fee payment. ICBOC accepts payment in the form of a cheque, bank draft, money or postal order. Please make your payment payable **to ICBOC**. Once your package is complete, please mail it to:

Registrar  
 Indigenous Certification Board of Canada  
 #207-2735 East Hastings Street  
 Vancouver, BC  
 V5K 1Z8